

Deadline to Apply: Received by CCEO COO no later than January 25, 2019
No Late Applications Accepted



Ohio Re-Accreditation for Chamber of Commerce Executives
CCEO-AP

Re-accreditation for the CCEO-AP is required after five (5) years. An appropriate lapel pin will be presented at a CCEO Conference following each re-accreditation. Criteria for re-accreditation shall include the following:

Five (5) additional years of service as a chamber of commerce manager or non-profit association management; and

Thirty-five (35) points of ongoing training and participation

Name: _____

Organization: _____

Address: _____

City/State: _____ Zip: _____

Telephone: _____ FAX: _____ E-mail: _____

Total Points

1. List by dates continuous employment as a chamber of commerce manager.

Dates of Employment	Chamber	Position
_____	_____	_____
_____	_____	_____

Each year job experience is worth 1 point. Point credits for equivalent experience is at the discretion of the Accreditation Review Committee.

1. _____
(Required)

2. Attach proof of U.S. Chamber of Commerce Institute for Organization Management attendance during the past five years.

Institute attendee earns 1 point per completed year, or 12 points for graduation. Each IAM year is worth 2 additional points.

2. _____

NOTE: Points earned in items 3-6 must have been accomplished in the five years immediately prior to application for re-accreditation.

3. Indicate dates of attendance at a minimum of three CCEO conferences over a minimum three-year period. *Maximum of 14 points in prior 3 years @ 2 points for each event*

Year(s) _____ CCEO Winter Conference
 Year(s) _____ CCEO Regional/Bootcamp (specify)

3. _____

(Max. 14 pts.)

4. Indicate dates of attendance at a maximum of three conferences/meetings.

Maximum of 6 points in prior 5 years @ 2 points for each conference/meeting.

_____ U.S. Chamber of Commerce regional conference
 _____ Ohio Chamber of Commerce Annual Meeting/Chamber Day at Capital
 _____ ACCE annual conference
 _____ Ohio based economic development conference (specify)

4. _____ (Max. 6 pts.)

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5. List by dates instances of volunteer leadership in at least three of the following.

Minimum of 12 points @ 4 points for each activity

- _____ Class advisor, Institute for Organization Management
- _____ CCEO conference speaker/presenter/panel member
- _____ Member, CCEO Board of Directors
- _____ Officer, CCEO Board of Directors
- _____ Ohio Business Week advisor or presenter (or enterprise/education organization)
- _____ Member, Board of Regents, Institute for Organization Management.
- _____ Facilitated CCEO session to CCEO member chamber
- _____ ACCE or other chamber of commerce association (*ex: other state equivalent of CCEO*)
- _____ Engagement in CCEO as demonstrated by staff attendance at CCEO Events
- _____ Other (*must be approved by Accreditation Review Committee*) 5. _____
(Min. 12 pts.)

6. Attach description of your involvement and proven accomplishments at local level during the past five years.

Maximum of 8 points @ 2 points for each activity.

- _____ Chamber Accreditation
- _____ Strategic planning
- _____ Membership recruitment
- _____ Financial management
- _____ Tourism
- _____ Economic development
- _____ Downtown revitalization
- _____ Coalition building
- _____ Workforce Development
- _____ Service organization (Rotary, Kiwanis, Sertoma, Optimist Club, etc.)
- _____ Arts council
- _____ Historical society
- _____ School board
- _____ Business, school, chamber or community advisory council
- _____ Other (*must be approved by Accreditation Review Committee*) 6. _____
(Max. 8 pts.)

Total points items 2 - 6 (to be calculated by Review Committee): _____ *Minimum of 35*

7. Enclose check payable to CCEO with \$25 application fee, which includes a non-refundable \$10 processing fee.

Signature _____

Title _____ Date _____

Send copy of form to
coo@cceohio.com

Submit completed application form and fee to:
Chamber of Commerce Executives of Ohio
34 S Third Street, Suite 100 Columbus, OH 43215